

**Seward County CASA Board of Directors Training Conference**

**Saturday, January 21, 2012**

**Cattle National Bank & Trust Co. (104 S. 5th St. in Seward)**

**9 a.m. to noon with lunch following (registration starts at 8:30 a.m.)**

**\$20 for the entire day (board members are encouraged to stay after lunch & participate in the advocate training) or \$10 for morning session which includes conference materials & lunch**

**Kori L. Stanosheck, MPA**

**Research Executive**

**The Governance Institute**

**Fundamental Board Basics and Board Development Practices for Effective Governance**

**OUTLINE:**

- The fiduciary duties of care, loyalty, and obedience — with examples of each
- A board members' core responsibilities:
  - financial oversight,
  - setting strategic direction,
  - management oversight,
  - board self-assessment and development,
  - and advocacy
- Discussion of the importance of mission, vision, and values
- Board bylaws, policies, and procedures
  - Conflicts of interest: how the organization handles conflicts, what constitutes a conflict, the organization's definition of an independent director, and disabling guidelines
- The distinction between management and governance
- Time commitment expected by the board, how to prepare for board meetings and recommended practices regarding board member communication, participation, and meeting effectiveness.

**PRESENTATION OBJECTIVES:**

- To ensure that new and existing board members are provided with effective training in the roles, responsibilities, and duties of a non-profit organization's board of directors.
- To ensure that all members of the board are fully aware of the legal and ethical issues associated with serving on the board, and the importance of furthering the organization's charitable mission.
- To ensure that board members understand their roles and responsibilities and how that affects their decision making and development at the board level.